



## Marquee and Water Cooler Hire Application

Full Name:			
Organisation:			
Postal Address:			
Phone number:			
Email address:			
Name of Event:			
Organisation Hosting the Event:			
Address of event:			
Date(s) of event:			
Is this event open to the public?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Does the organiser have a public liability insurance policy?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Is there an entry fee to attend the event?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Expected attendee numbers:	
If a profit is made, where do the proceeds go?			
Collection date/ time:		Return date/ time:	
<b>I wish to book the following:</b>			
<input type="checkbox"/> 3m x 3m Marquee (2 available). Number required:			
<input type="checkbox"/> 50L Water Cooler (2 available). Number required:			
Collection date/'time:		Return date/time:	
Name:		Mobile No:	
Signed:		Date:	

I agree that I have the legal capacity to enter into a binding agreement for this purpose. I agree that by accepting the terms and conditions, I understand and acknowledge that the agreement is enforceable by law.



# Marquee and Water Cooler Hire Application

## Terms and Conditions

### RECITALS

- A. Gladstone Area Water Board (the "Owner") is the owner of two (2) 3m x 3m Marquees ("Marquee") and two (2) 50L water coolers ("Coolers") to be used at public events within the Gladstone region. (the "Use").
- B. The Organiser has asked the Owner and the Owner has agreed to make the Marquee and/or Cooler available for Use at the event.
- C. The Organiser agrees to the following Terms and Conditions covering the Use of the Marquee at the event.

### AND THE ORGANISER ACKNOWLEDGES AND AGREES THE FOLLOWING:

- 1. It is the Organiser's responsibility to arrange for any necessary approvals, permits, licences, permissions, access or any other arrangement to bring the Marquee and/or Cooler onto and allow the Marquee and/or Cooler to remain at the venue for Use during the event.
- 2. The Organiser must arrange a suitable time with the Owner to arrange collection and return of the Marquee and/or Cooler.
- 3. The Organiser is required to pay a refundable security deposit of \$50 (cash unless otherwise prior arranged) before collecting the Marquee and/or Cooler. If the Marquee and/or Cooler is returned undamaged, with all parts and accessories, the deposit will be refunded in full.
- 4. The Organiser shall ensure that overnight security is provided for the event if the Marquee is required to remain at the venue for consecutive days.
- 5. The Organiser shall not charge the Owner for stall/exhibit space as it is expressly acknowledged that the Marquee is provided by the Owner as a community service initiative.
- 6. The Organiser is responsible for any misuse, loss or damage that is occasioned to the Marquee or any injury, loss or damage suffered by a person or any incident which is associated with the Use of the Marquee and/or Cooler during the period that it is within its care, custody or control.
- 7. The Organiser shall ensure adequate supervision of the Marquee and/or Cooler is provided during the event.
- 8. The Cooler is to be used for water only and must not be used for sports drinks, cordial, juice or any other drink.
- 9. The Organiser indemnifies the Owner on a continuing basis against all liability, claims, proceedings, loss, damage, charges, expenses and costs of every description which arise from the Use of the Marquee or a breach of these Terms and Conditions by the Organiser or its employees, agents, contractors or sub-contractors. This clause survives expiry or termination of these Terms and Conditions.

### MARQUEE CHECKLIST

Each Marquee kit contains:

- 1 x 3m x 3m marquee
- 4 x marquee frame weights
- 8 x marquee pegs

### Declaration

Signed: \_\_\_\_\_  
(Gladstone Area Water Board)

Date: \_\_\_\_\_

Signed: \_\_\_\_\_  
(The Organiser)

Date: \_\_\_\_\_

### OFFICE USE ONLY:

\$50 Deposit received in the form of

Cash

Deposit returned to abovementioned person

Other (please specify) \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_